



COUNCIL MEETING AGENDA

Tuesday, September 30, 2025, 6:45 p.m.

COUNCIL CHAMBERS

4805 William Hastings Line, Crosshill, Ontario N0B 2M0

This meeting will be held in-person and electronically in accordance with Section 238 (3.3) of the Municipal Act, 2001. Subscribe to the Township of Wellesley YouTube Channel to watch the livestream or to view the recording after the meeting.

	Pages
1. Meeting called to order	
2. Closed Session	
3. Moment of Reflection	
4. Land Acknowledgement	
We would like to begin by acknowledging the land on which we gather today is the land traditionally used by the Anishinaabe, Haudenosaunee, and Chonnonton people. We acknowledge the enduring presence and deep traditional knowledge and philosophies of the Indigenous Peoples with whom we share this land today.	
5. Declaration of Pecuniary Interest (if any) in accordance with the Municipal Conflict of Interest Act	
6. Minutes of the Previous Meeting	
Recommendation: That the following minutes be adopted as presented.	
6.1 Minutes of the August 26, 2025 Council Meeting	4
6.2 Minutes of the September 16, 2025 Committee of the Whole Meeting	11
7. Receiving Petitions	
8. Presentations/Delegations	
Recommendation: That the Council of the Township of Wellesley accept Patrick Gilbride as a delegation.	
8.1 Patrick Gilbride, Executive Director, Reep Green Solutions re: 25th Anniversary Impact Report	21
9. Public Meeting	
10. Committee of the Whole	
Recommendation: That Council rise and go into a Committee of the Whole to receive reports and	

recommendations.

10.1 Planning & Development

Chair: Derek Brick

10.2 Road & Bridge

Chair: Claude Hergott

10.3 Property & Fire

Chair: Lori Sebben

10.4 Administration/Finances & Personnel

Chair: Joe Nowak

10.5 Recreation

Chair: Shelley Wagner

1. Service Board Reports

2. Rec. 12/2025 - Paradise and District Lions Club Donation -
Motion Required

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Recommendation:

That the Council of the Township of Wellesley accept the sponsorship fee of \$4,000 from the Paradise and District Lions Club, and that these funds be used to offset the costs of public skating at the St. Clements Arena, thereby allowing the Township to waive the \$2.00 admission fee and provide free public skating for the 2025/2026 ice season at the St. Clements Arena.

11. Committee of the Whole rise and Council resume and report

Recommendation:

That the Committee of the Whole rise and Council resume and report.

12. Report of the Committee of the Whole be adopted as set forth in the motions and actions detailed above

Recommendation:

That the report of the Committee of the Whole be adopted as set forth in the motions and actions detailed above.

13. For Information Package

14. Accounts

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Recommendation:

That the budget variance reports be adopted as presented.

15. Unfinished Business

16. New Business

16.1 CAO Update

17. Notice of Motion

18. By-laws

18.1 By-law 25/2025 - Being A By-Law for the Appointment of Municipal Officers for The Corporation of The Township of Wellesley (Acting

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18.2 By-law 26/2025 - Being a By-law to Confirm All Actions and Proceedings of Council

19. By-laws Read and Passed a First and Second Time

Recommendation:

That By-Law No. 25/2025; and 26/2025 be read a first and second time.

20. By-laws Read and Passed a Third Time

Recommendation:

That By-law No. 25/2025; and 26/2025 be read a third time and passed and the Mayor and Clerk be authorized to sign and seal the By-law under the Corporate Seal.

21. Next Meetings

Committee of the Whole Meeting October 14, 2025 5:45 pm

Council Meeting October 26, 2025 6:45 pm

Committee of the Whole Meeting November 4, 2025 5:45 pm

22. Adjournment

Recommendation:

That the Council meeting does now adjourn.



COUNCIL MEETING MINUTES

August 26, 2025, 6:45 p.m.

COUNCIL CHAMBERS

4805 William Hastings Line, Crosshill, Ontario N0B 2M0

Council Present: Mayor Joe Nowak
Councillor Shelley Wagner
Councillor Lori Sebben
Councillor Derek Brick
Councillor Claude Hergott

Staff Present: Municipal Clerk, Grace Kosch
Chief Administrative Officer, Rik Louwagie
Deputy Clerk, Amy Harron
Director of Public Works, Chris Cook
Director of Recreation, Danny Roth
Director of Planning, Tim Van Hinte

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1. Meeting called to order
 2. Closed Session
 3. Moment of Reflection
 4. Land Acknowledgement

We would like to begin by acknowledging the land on which we gather today is the land traditionally used by the Anishinaabe, Haudenosaunee, and Chonnonton people. We acknowledge the enduring presence and deep traditional knowledge and philosophies of the Indigenous Peoples with whom we share this land today.

5. Declaration of Pecuniary Interest (if any) in accordance with the Municipal Conflict of Interest Act

No declaration of pecuniary interest declared.

6. Minutes of the Previous Meeting

Resolution Number: **101**

Moved by: Shelley Wagner

Seconded by: Lori Sebben

That the minutes be adopted as presented.

CARRIED

- 6.1 Minutes of the July 8, 2025 Council Meeting
- 6.2 Minutes of the July 31, 2025 Special Meeting of Council
- 6.3 Minutes of the August 12, 2025 Special Meeting of Council
- 7. Receiving Petitions
- 8. Presentations/Delegations

Resolution Number: **102**

Moved by: Lori Sebben

Seconded by: Shelley Wagner

That the Council of the Township of Wellesley accept Tova Davidson, Mark Hergott and Theresa Bisch as delegations.

CARRIED

- 8.1 Tova Davidson, Executive Director, Sustainable Waterloo Region re: Annual update

Tova Davidson, Executive Director of Sustainable Waterloo Region provided Council with a recap of accomplishments achieved in 2024. Ms. Davidson noted 2024 impacts of over 20 member municipalities, 1,467 trees and shrubs planted and more than 60,000 tonnes of greenhouse gas emissions committed to reduce. Ms. Davidson provided an update on work began in 2025 including the tree planting initiative completed at the Linwood Public School in 2025.

- 8.2 Mark Hergott, St. Clements Santa Clause Parade Committee re: St. Clements Parade donation request

Mark Hergott spoke on behalf of the St. Clements Santa Clause Parade Committee requesting a \$300 donation to help cover costs associated with the parade.

Councillor Hergott asked when the parade will take place this year.

Mr. Hergott responded that the St. Clements Santa Clause Parade always takes place on the Saturday before Christmas.

Councillor Wagner asked for what costs would be offset by the donation?

Mr. Hergott responded that the cost of insurance, bands and policing will be offset.

Resolution Number: **103**

Moved by: Claude Hergott
Seconded by: Lori Sebben

That the Council of the Township of Wellesley approve a donation to the St. Clements Santa Clause Parade Committee in the amount of \$300.00 to support the St. Clements Santa Clause Parade, to be funded from the donation account.

CARRIED

- 8.3 Theresa Bisch, ABC Festival Committee re: Wellesley Food Cupboard donation request

Theresa Bisch spoke on behalf of the Apple Butter and Cheese Festival Committee requesting Council approval to make a donation to the Wellesley Food Cupboard from the Apple Butter and Cheese Committee account.

Resolution Number: **104**

Moved by: Derek Brick
Seconded by: Shelley Wagner

That the Council of the Township of Wellesley approve a donation in the amount of \$2,500.00 from the Apple Butter and Cheese Festival to the Wellesley Food Cupboard to be funded from the Apple Butter and Cheese Festival committee account.

CARRIED

9. Public Meeting
10. Committee of the Whole

Resolution Number: **105**

Moved by: Derek Brick
Seconded by: Claude Hergott

That Council rise and go into a Committee of the Whole to receive reports and recommendations.

CARRIED

10.1 Planning & Development

1. Staff Presentation: Tim Van Hinte, Director of Development Services and Joe Nethery, Founder and President of Nethery Planning re: Official Plan

Director of Development Services, Tim Van Hinte provided an introduction of Joe Nethery from Nethery Planning who has been awarded the contract to update the Township Official Plan.

Joe Nethery brought a presentation forward regarding the process of preparing an official plan including the public engagement process during the year long process. Mr. Nethery provided details of why a new official plan is needed which include to consolidate necessary policies, recognize the new Provincial Planning Statement, 2024, and to update and develop new policies that address land use and housing among others.

Neil Lackey, 1070 Queens Bush Road, Wellesley came forward to express interest in including high development standards in any new development to minimize greenhouse gas emissions.

Joe Nethery responded noting that the comments will be considered along with other facts as Provincial legislation and best planning practices.

2. P. & D. 13/2025 - Proposed Alteration to a Designated Property under the Ontario Heritage Act at 1215 Queen's Bush Road

Resolution Number: **106**

Moved by: Claude Hergott

Seconded by: Lori Sebben

THAT the request made under Section 33 of the Ontario Heritage Act to alter a designated heritage property at 1215 Queen's Bush Road, in accordance with the details described in this report, BE APPROVED.

CARRIED

10.2 Road & Bridge

10.3 Property & Fire

10.4 Administration/Finances & Personnel

1. A. F. & P. 24/2025 - Kailkris Properties Inc. - Final Release of Letter of Credit - Motion Required

Director of Development Services, Tim Van Hinte brought the report forward noting satisfaction of all storm water infrastructure and inspected provided by the Township engineer.

Resolution Number: **107**

Moved by: Derek Brick

Seconded by: Lori Sebben

That the Council of the Township of Wellesley approve the release of Letter of Credit 2752-9295462-01 held on behalf of Kailkris Properties Inc.

CARRIED

2. A. F. & P. 25/2025 - Integrity Commissioner Renewal Agreement - Motion Required

Resolution Number: **108**

Moved by: Derek Brick

Seconded by: Shelley Wagner

That the Council of the Township of Wellesley approve the agreement for Integrity Commissioner professional services for the Township of Wellesley from ADR Chambers Inc. commencing September 1, 2025 through to September 1, 2027; and further,

That the Mayor and Clerk be authorized to execute the necessary Professional Services Agreement between The Township of Wellesley and ADR Chambers Inc., for Integrity Commissioner Services (IC).

CARRIED

10.5 Recreation

1. Service Board Reports

Hawkesville - Community BBQ and Corn Roast, Thursday, August 28th at 6:30p.m.

Wellesley - No report

11. Committee of the Whole rise and Council resume and report

Moved by: Derek Brick

Seconded by: Claude Hergott

That the Committee of the Whole rise and Council resume and report.

CARRIED

12. Report of the Committee of the Whole be adopted as set forth in the motions and actions detailed above

Moved by: Shelley Wagner

Seconded by: Lori Sebben

That the report of the Committee of the Whole be adopted as set forth in the motions and actions detailed above.

CARRIED

- 13. For Information Package
- 14. Accounts
- 15. Unfinished Business
- 16. New Business

16.1 CAO Update

Chief Administrative Officer, Rik Louwagie provided a department update including the Rural Transit Strategy, free outdoor movie event on Friday, September 5th and the environmental assessment process for the G2G trail bridge has began.

16.2 Motion to approve Council member attendance at community events

Moved by: Lori Sebben

Seconded by: Shelley Wagner

That the Council of the Township of Wellesley approve Council members to attend the Township of Wellesley Disc Golf Grand Opening on Friday, September 5th at the Township of Wellesley Recreation Complex and the Harvest Meal as a kickoff to the Taste the Countryside on Monday, September 15th.

CARRIED

16.3 Councillor Sebben Requested detailed information regarding baseball diamond rentals

Director of Recreation, Danny Roth provided additional information on baseball diamond rentals for tournaments comparing rates from the Township of Wellesley facilities and neighbouring municipalities.

Councillor Sebben expressed interest in exploring opportunities to have local teams book the facilities for tournaments at a competitive rate.

Councillor Brick supported the concept of a reduction for one tournament per year for leagues that play within the Township throughout the year.

Chief Administrative Officer, Rik Louwagie added that staff can take the feedback from Council and return with a proposal.

Mayor Nowak noted additional considerations as insurance that need to be compared in addition to the rental fees.

Director Roth noted a conversation with the Township of Perth East regarding the invoice in question confirming that insurance and beer garden insurance was paid in addition to the rental.

17. Notice of Motion

18. By-laws

18.1 By-law 24/2025 - Being A By-Law to Confirm All Actions and Proceedings of Council

19. By-laws Read and Passed a First and Second Time

Moved by: Derek Brick

Seconded by: Claude Hergott

That By-Law No. 24/2025 be read a first and second time.

CARRIED

20. By-laws Read and Passed a Third Time

Moved by: Shelley Wagner

Seconded by: Lori Sebben

That By-law No. 24/2025 be read a third time and passed and the Mayor and Clerk be authorized to sign and seal the By-law under the Corporate Seal.

CARRIED

21. Next Meetings

22. Adjournment

Moved by: Shelley Wagner

Seconded by: Lori Sebben

That the Council meeting does now adjourn.

CARRIED



**COMMITTEE OF THE WHOLE
MEETING MINUTES**

September 16, 2025, 5:00 p.m.
COUNCIL CHAMBERS
4805 William Hastings Line, Crosshill, Ontario N0B 2M0

Council Present: Mayor Joe Nowak
Councillor Shelley Wagner
Councillor Lori Sebben
Councillor Derek Brick
Councillor Claude Hergott

Staff Present: Chief Administrative Officer, Rik Louwagie
Deputy Clerk, Amy Harron
Director of Public Works, Chris Cook
Director of Recreation, Danny Roth
Fire Chief, Paul Redman
Director of Planning, Tim Van Hinte
Public Works Technician, Jake Redpath

1. Meeting called to order
2. Closed Session (5:00p.m.)
 - 2.1 Motion to convene closed session meeting

Resolution Number: **1**

Moved by: Lori Sebben

Seconded by: Shelley Wagner

That this portion of the meeting be closed to the public in order to consider the following:

Section 239(3.1) of the Municipal Act – 1. purpose of educating or training the members and 2. no member discusses or otherwise deals with any matter in a way that materially advances the business or decision-making of the council, local board or committee - Transportation and Mobility Master Plan - for information

CARRIED

- 2.2 Motion to adjourn closed session meeting

Resolution Number: **2**

Moved by: Derek Brick

Seconded by: Claude Hergott

That the closed session meeting adjourn and the Committee of the Whole meeting resume.

CARRIED

3. Land Acknowledgment

We would like to begin by acknowledging the land on which we gather today is the land traditionally used by the Anishinaabe, Haudenosaunee, and Chonnonton people. We acknowledge the enduring presence and deep traditional knowledge and philosophies of the Indigenous Peoples with whom we share this land today.

4. Declaration of Pecuniary Interest (if any) in accordance with the Municipal Conflict of Interest Act

No declaration of pecuniary interest declared.

5. Presentations/Delegations

Resolution Number: **3**

Moved by: Lori Sebben

Seconded by: Shelley Wagner

That the Council of the Township of Wellesley accept Judy Graff, Cathy Harrington and Karla Rabidoux as delegations.

CARRIED

5.1 Judy Graff, Wellesley Resident re: memorial bench request (written delegation)

Judy Graff spoke to her request for a memorial bench be placed by the pond in honour of her late husband Terry Graff.

5.2 Cathy Harrington, Executive Director and Karla Rabidoux. Manager of Community Programs, Community Care Concepts re: Senior Active Living Centres across Wellesley Township

Karla Rabidoux, Manager of Community Services and Cathy Harrington, Executive Director for Community Care Concepts provided Council with information on programs provided to Township residents through the Senior Active Living Centre operating out of the recreation facilities across the Township. Ms. Harrington requested support from the Township to provide an additional 1.5 days of in-kind space to operate the Senior Active Living Centre across the Township.

Mayor Nowak asked for clarification on the mobile active living centre model.

Ms. Rabidoux provided details of the mobility of the centre in the sense that it will move around recreation facilities in the township.

Resolution Number: **5**

Moved by: Lori Sebben

Seconded by: Shelley Wagner

That the Council of the Township of Wellesley approve one and a half additional days of in-kind space to Community Care Concepts to run the senior active living centre across the Township of Wellesley within Township recreation facilities.

CARRIED

6. Public Meeting

7. Recreation Committee

7.1 Service Board Reports

Hawkesville

Heidelberg

Linwood

St. Clements

Wellesley

7.2 Staff Reports

1. Rec. 9/2025 - Memorial Bench Request - Motion Required

Resolution Number: **4**

Moved by: Derek Brick

Seconded by: Claude Hergott

Whereas storm water management (SWM) ponds were not identified as eligible locations for memorial benches in the Township's Memorial Bench Policy; and

Whereas a request has been submitted by Mrs. Judy Graff to place a memorial bench at the SWM pond located on Schweitzer Crescent; and

Whereas the Director of Public Works and the Director of Recreation have reviewed the proposed location and have no objections;

Therefore be it resolved that the Council of the Township of Wellesley approve the request from Mrs. Graff for the placement of a memorial bench at the SWM pond on Schweitzer Crescent, subject to compliance with all other provisions of the Township's Memorial Bench Policy.

CARRIED

2. Rec. 10/2025 - Recreation Advisory Committee - Motion Required

Director of Recreation, Danny Roth brought the report forward noting the disbandment of some board under the current structure and the initiation of work towards a new Recreation Advisory Committee. Director Roth added that the proposed composition would include a community member and a Lions Club member from each settlement area as representation, noting that the Paradise and District Lions Club would include the Hawkesville settlement area.

Councillor Brick expressed concern over the term length noting that the full term of 12 years, 3 four year terms, may be to long.

Councillor Sebben stated that she is in favour of the revised committee however does not see the need for the Hawkesville Service Board to disband if they are still active.

Director Roth added that the intent is to have one member of any existing boards sit on the Recreation Advisory Committee.

Councillor Sebben noted concern regarding the case of one member from the community sitting on the committee they may be outnumbered in votes.

Councillor Hergott commented his agreement with Councillor Sebben in opposition of disbanding a board that is active.

Chief Administrative Officer, Rik Louwagie added that the current Recreation Service Boards are operating with no current terms of reference and outside of the current by-law. CAO Louwagie noted that the recommendation of the Director of Recreation to extend the Hawkesville Recreation Service Board to operate in their current capacity for one additional year would allow for an easier transition to the Recreation Advisory Committee structure with a review in the fall of 2026.

Mayor Nowak asked if fundraising efforts completed in each settlement area would remain in those areas for use?

Director Roth responded that the funds raised in each settlement area would be used towards initiatives within those areas.

Councillor Brick proposed options for autonomy of the Hawkesville Recreation Service Board similar to the Apple Butter and Cheese Festival Committee of a community partner like the Lions Clubs?

Hawkesville Recreation service board chair, Bob Caskanette requested confirmation on the singular account for funds raised by the committee and how that will be managed to ensure funds raised in the community are used for initiatives within the community.

Director Roth responded that the account would be for expenses related to the committee rather than fundraising accounts. Director Roth stated that the committee is not meant to be a fundraising committee and the efforts of fundraising would fall on the Lions Clubs within each area.

Hawkesville Recreation Service Board Chair, Bob Caskanette noted that the Hawkesville Board is operating well and there is no desire to disband. Mr. Caskanette added that the Paradise and District Lions are welcome to work along with the board.

CAO Louwagie provided clarification that the current service board members would join the lions clubs and work on projects within their community.

Mr. Caskanette asked if Council would be open to having the Hawkesville Recreation Service Board Chair and a Hawkesville resident on the advisory board?

Director Roth responded that staff would support having the recommendation of Mr. Caskanette.

Councillor Wagner expressed concerns regarding the lack of presence that the Paradise and District Lions Club has had in Hawkesville. Councillor Wagner is in agreement that Hawkesville should have two representatives on the advisory committee.

Mayor Nowak supported an amendment to the recommendation to allow the Hawkesville Recreation Service Board to operate in its current capacity for an additional year.

Resolution Number: **6**

Moved by: Joe Nowak

Seconded by: Derek Brick

Whereas the Recreation Service Boards of the Township of Wellesley have made significant contributions to the delivery of recreation programs and services in their communities over many years; and

Whereas only one Recreation Service Board remains active, with another currently inactive, and the other boards and committees unofficially disbanding; and

Whereas the Township has identified the need for a more coordinated and strategic approach to recreation planning and delivery across all communities; and

Whereas the establishment of a Recreation Advisory Committee will provide consistent advice to Council, enhance public input, and ensure recreation services are aligned with the Township's strategic priorities; and

Whereas the local Lions Clubs have expressed support for the establishment of such a committee; and

Whereas the Township recognizes and respects the importance of maintaining existing Recreation Service Board funds within their respective accounts to be utilized for recreation purposes within their communities;

Now therefore be it resolved that the Council of the Township of Wellesley hereby approve the disbandment of the existing Recreation Service Boards and the establishment of a Recreation Advisory Committee, with the scope and structure as outlined in the staff report;

And further that the Hawkesville Recreation Service Board be permitted to continue in its current capacity until December 31, 2026, to continue hosting community events in Hawkesville with free rental, limited to events hosted in 2024/2025, with no additional events offered without Council approval;

And further that the Hawkesville Recreation Service Board Chair sit as a member of the Recreation Advisory Committee in addition to the Ward One resident member for the extended service board term;

and further That the Director of Recreation provide Council an interim report at the October 6, 2026 Council meeting and the Director of Recreation and Chair of the Hawkesville Recreation Service Board provide a report to Council at the December 2026 Council meeting;

And further that any funds currently held in Recreation Service Board accounts remain in the accounts they are presently in, to be utilized exclusively for recreation purposes within their respective communities.

CARRIED

3. Rec. 11/2025 - Wellesley Apple Jacks Game Streaming - Motion Required

The Director of Recreation brought the report forward highlighting the requirement of the contract as it was signed by the league they are playing within. Director Roth noted the legal review of the contract to

include protection clauses regarding the risk of cameras being used outside of Apple Jacks events.

Councillor Brick asked how this differs from the request from the local minor hockey associations to record their games?

Director Roth responded that the agreement with the Apple Jacks is for a permanent camera to be installed with games livestreamed, whereas the local teams bring a camera system in and record their games. Director Roth noted that the camera system would only be scheduled to livestream during Apple Jacks events.

Resolution Number: 7

Moved by: Derek Brick

Seconded by: Claude Hergott

Whereas the Provincial Junior Hockey League (PJHL) has a game streaming agreement with NBC Sportsengine;

And whereas the Wellesley Apple Jacks have an agreement with the PJHL to stream their hockey games;

And whereas an agreement between the Wellesley Apple Jacks and the Township of Wellesley is required prior to the installation of a permanent camera in township facilities;

Therefore be it resolved that the Council of the Township of Wellesley authorize the Mayor and Clerk to sign the agreement with the Wellesley Apple Jacks, pending a legal review;

And further that Council direct staff to obtain the legal review, with all associated costs to be covered by the Wellesley Apple Jacks.

CARRIED

7.3 Director Update

Director of Recreation, Danny Roth provided a report department update including that the ice has been installed in both facilities and fall programming has begun.

8. Planning & Development Committee

8.1 Staff Reports

8.2 Director Update

Director of Development Service, Tim Van Hinte provided a department update including the official plan review that is in stage two with public engagement to come in October and has are working with the consulting team to bring feedback on the old recreation land back to council.

9. Road & Bridge Committee

9.1 Staff Reports

9.2 Director Update

Director of Public Works, Chris Cook provided a department update including the annual tree giveaway on October 18th and 25th along with the electronic recycling, Queens Bush Road completion is expected before the end of September, and the installation of the overhead beacon at the intersection of Hessen Strasse, Maplewood Road and Hergott Road is complete.

10. Property & Fire Committee

10.1 Staff Reports

10.2 Director Update

Fire Chief Redman provided a department update including the Fire Prevention Open House on October 3rd at Station 2 in St. Clements, the Fire Department sponsored movie night on September 5th was successful and the department has purchased a group membership for the Fire Service Women of Ontario.

11. Administration/Finance & Personnel Committee

11.1 Staff Reports

1. A. F. & P. 26/2025 - Pregnancy and Parental Leave for Members of Council Policy - Motion Required

Deputy Clerk, Amy Harron brought the report forward noting that this policy provides a formal procedure for members of council taking a pregnancy or parental leave similar to the regulations identified provincially and federally.

Councillor Hergott asked if a member of Council were to go on leave would the vacancy be filled.

Deputy Clerk Harron responded that the seat would remain vacant for the leave period.

Resolution Number: **8**

Moved by: Shelley Wagner

Seconded by: Lori Sebben

That the Council of the Township of Wellesley adopt the Pregnancy and Parental Leave for Members of Council Personnel Policy No. 33/25.

CARRIED

2. A. F. & P. 27/2025 - 2026 Council Meeting Schedule - Motion Required

Deputy Clerk, Amy Harron brought the report forward stating that the Council calendar approval process is completed annually and that there are slight adjustments to the calendar in the fall of 2026 due to the 2026 Municipal and School Board Election.

Resolution Number: **9**

Moved by: Lori Sebben

Seconded by: Shelley Wagner

That the Council of the Township of Wellesley approve the 2026 Council Meeting Schedule as presented in report A. F. & P. 27/2025.

CARRIED

3. A. F. & P. 28/2025 - Youth Dance Partnership with Wellesley and District Lions Club - Motion Required

Chief Administrative Officer, Rik Louwagie brought the report forward noting that the Wellesley Lions Club approached the Township to partnership on the youth dances hosted by the Club. CAO Louwagie added that the partnership would allow the dances to remain low cost for participants.

Mayor Nowak would there be an opportunity to work with Lions Clubs in the other settlement areas to partner on similar events

CAO Louwagie responded that there would be an opportunity to partner with other clubs on similar events.

Resolution Number: **10**

Moved by: Derek Brick

Seconded by: Claude Hergott

THAT the Council of the Township of Wellesley approve a partnership with the Wellesley and District Lions Club whereby the Township provides event space for up to four (4) youth dances per year at the Township of Wellesley Recreation Complex organized and hosted by the Wellesley and District Lions Club.

CARRIED

4. A. F. & P. 29/2025 - Memorandum of Understanding Regarding a Potential Medical Facility at Linwood Community Center - Motion Required

Chief Administrative Officer, Rik Louwagie brought the report forward noting the opportunity to duplicate the Wellesley Community Health

Centre on a smaller scale in Linwood. CAO Louwagie added that there would be no cost impact to residents as the Woolwich Health Centre would cover the costs of construction.

Councillor Sebben asked how the laneway will need to be adjusted to accommodate the addition.

CAO Louwagie responded that there will be no change to the laneway access as there is adequate land to accommodate the addition.

Councillor Hergott asked what the timeline for the project is and if there will be any fundraising opportunities?

CAO Louwagie responded that work could potentially begin this fall and fundraising would be completed by the Health Centre, but ensured that there could be fundraising or donation opportunities.

Resolution Number: **11**

Moved by: Lori Sebben

Seconded by: Shelley Wagner

THAT the Council of the Township of Wellesley authorize the CAO to execute a Memorandum of Understanding (MOU) with Woolwich Community Health Center and any additional reasonable approvals required to provide opportunity to design a medical facility to be added to the Linwood Community Centre as outlined in this report and the attached MOU.

CARRIED

11.2 Director Update

12. For Information Package

13. Unfinished Business

14. Next Meetings

Council Meeting September 30, 2025 6:45 pm

Committee of the Whole Meeting October 14, 2025 5:45 pm

Council Meeting October 28, 2025 6:45 pm

15. Adjournment

Moved by: Shelley Wagner

Seconded by: Lori Sebben

That the Committee of the Whole meeting does now adjourn.

CARRIED

IMPACT REPORT 2024-2025



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Rooted in Reep's Beginnings



"We're deeply thankful not just to our funders and partners, but especially to the people who joined our programs. You chose to learn, act, and lead by example."

Mary Jane Patterson
Former ED



"Reep has shown me the power of connection. We may be the next generation, but we're here now, ready to shape the future."

Sydney Daniels
Communications Assistant

Celebrating 25 Years of Impact



79,000,000 dollars invested in the local economy in energy renovations & retrofits

8,000,000 dollars saved by homeowners going through our energy programs

30,000 tonnes of emissions reduced through Homeowner Energy Efficiency Consultations

10,000 seedlings grown in the first year of our Tree Nursery

6,200 subscribers to our Sustainable Living & Sustainable Giving newsletters

1,400 total participants in the annual Zero Waste Challenge

340 homeowners engaged with our Healthy Yards Program, planting over 1,300 trees since 2019

25 YEARS OF IMPACT



Thousands have taken action on climate change
to work towards a greener future for our community!

Jame's Journey to a More Resilient, Comfortable Home



Homeowner Spotlight

Jame

52%

Reduction in Energy Costs

2.4

Tonnes of GHG Emissions Reduced Annually

1,311 m³

Gas Reduction

When Jame first heard about Reep Green Solutions' EnerGuide Home Energy Evaluation through word of mouth, he knew he had found a trusted guide. Hearing that Reep was a “leader in the space”, he reached out to learn more about how to improve his older home’s energy performance.

Heat Pump Right-Sizing

Over **50% of the heat pumps** installed in Ontario homes are improperly sized.

Get the **right-sized heat pump** for the most efficient heating and cooling needs of your house!



Healthy Yards and Neighbourhoods



58

Healthy Yard Consultations

Each year, we meet with Kitchener property owners to help them design beautiful yards that can handle the effects of climate change. Many people have made improvements, like:



228

Healthy Yards Features

After a resident has received a Healthy Yard Consultation, they are given site-specific advice and landscape plans to help them with their projects.



771

Outreach Event Participants

We partner with the City of Kitchener to sustainably manage stormwater in parks and urban creeks, engaging the community through events, workshops, and activities.

Growing Equity, One Tree at a Time



Community Canopy is a project that works to address inequities that are present in tree canopy.

In lower canopy areas, people miss out on important benefits that trees provide like **shade, cleaner air and water, and a stronger sense of community.**

Tree Planting Across the Region



Reep's Native Tree Nursery grew:
10,000 saplings

New in 2025: Partnering with the Region of Waterloo, Wellesley, and Wilmot to expand a **Roadside Tree Planting Program** to plant **9,000 native trees** by 2027.

WITH YOU WE CAN

80 BY **50**

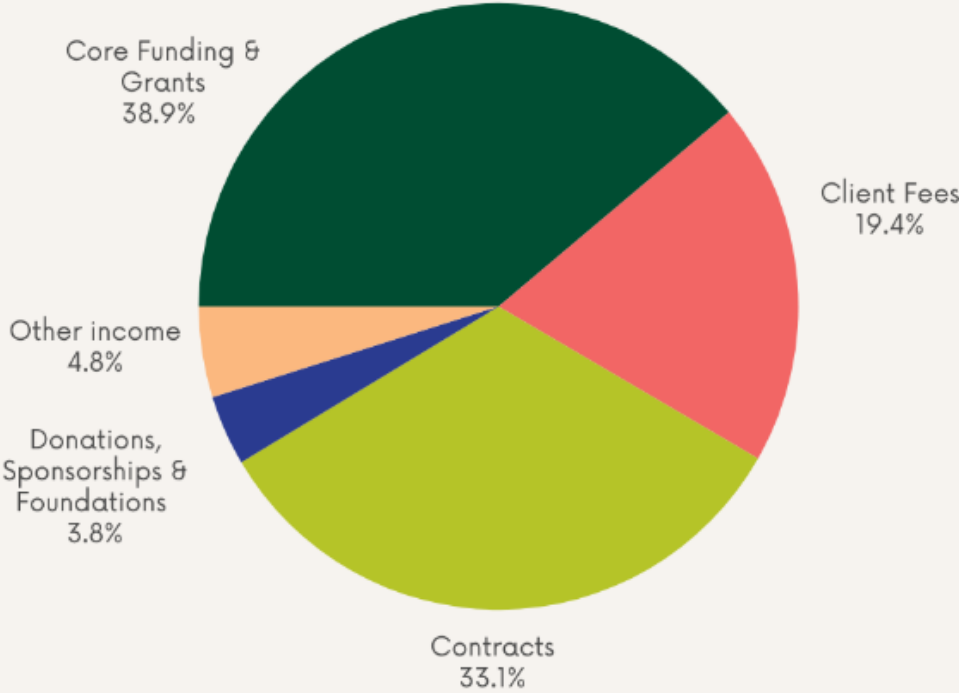
Save money, by updating your home

**View resources to learn how we
can all make a difference.**

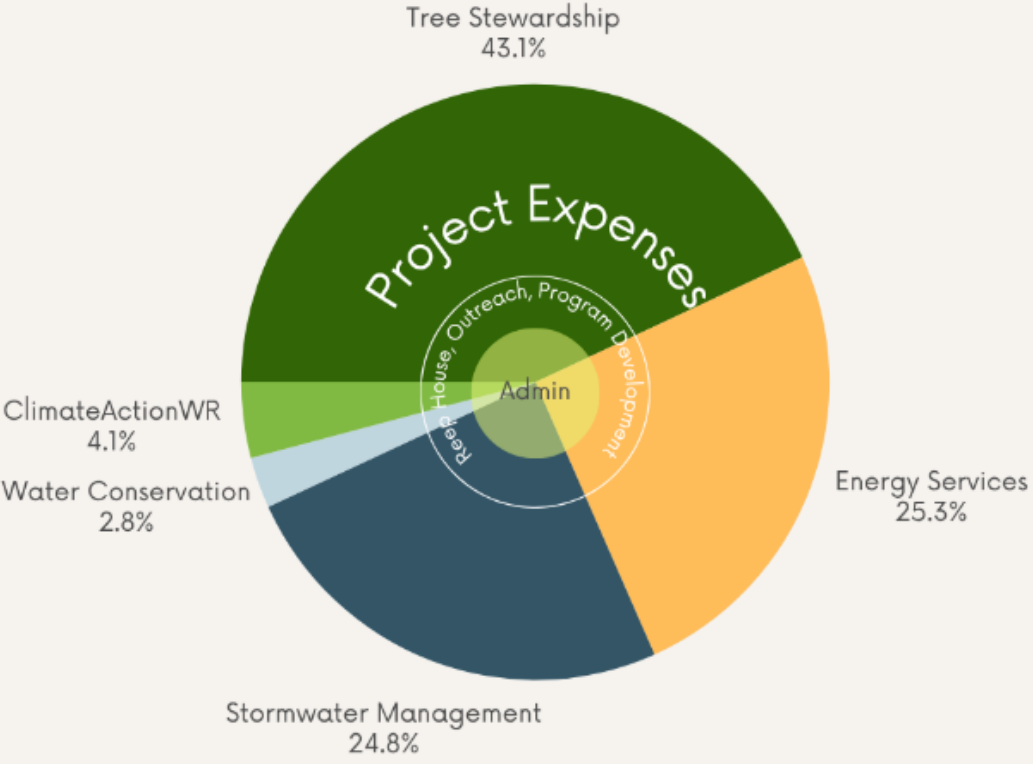
[LEARN MORE](#)

Financial Summary

Revenue



Expenses





THANK YOU to our Partners & Core Funders

We couldn't do it without you!





STAFF REPORT
Recreation

Subject: Paradise and District Lions Club Sponsorship
Report No.: Rec. 12/2025
To: Council
Meeting Date: September 30, 2025
Prepared by: Danny Roth, Director of Recreation

Recommendation

That the Council of the Township of Wellesley accept the sponsorship fee of \$4,000 from the Paradise and District Lions Club, and that these funds be used to offset the costs of public skating at the St. Clements Arena, thereby allowing the Township to waive the \$2.00 admission fee and provide free public skating for the 2025/2026 ice season at the St. Clements Arena.

Executive Summary

The Paradise and District Lions Club has offered a sponsorship fee in the amount of \$4,000 to the Township of Wellesley. The funding is intended to offer free public skating to residents of all ages.

Report

1. Background

In past years, the Paradise and District Lions Club supported the Township by sponsoring \$1,200 annually to cover the costs of public skating. With the adoption of the Township's Affiliation Policy in 2024, the Lions Club began incurring new costs related to booking the community centre for their bingo nights. At that time, staff advised the Lions that the \$1,200 cheque would not be cashed, recognizing the increased financial responsibility they were taking on. To help offset arena operating costs, Council subsequently approved a \$2.00 admission fee for public skating.

For the 2025/2026 ice season, the Paradise and District Lions Club has generously offered a significantly increased sponsorship fee of \$4,000. This contribution will cover some of the costs associated with public skating and allow the Township to offer the program free of charge to residents once again. Free public skating ensures accessible recreation, promotes active living, and strengthens community connections, aligning with the Township's goals of supporting health and wellness. Acceptance of this sponsorship fee reflects the strong partnership between the Township and the Lions Club and provides direct benefits to the community.

The current prime time ice rental rate is \$223 per hour. Public skating sessions are typically scheduled for 1.5 hours, representing a cost of approximately \$334.50 per session before factoring in staffing and operational overhead. There are approximately 25 public skating times in the 2025/26 ice season. The total cost for 25 ice times is \$8,362.50. Charging \$2.00 per skater would not generate enough revenue to cover this amount. Staff consider the Lions Club's \$4,000 sponsorship to support free admission an acceptable contribution.

2. Analysis

It should be noted that public skating at the Bill Gies Recreation Complex will continue to be subject to the existing \$2.00 admission fee, as no comparable sponsorship or sponsorship fee has been secured for that facility. This approach maintains consistency with Council's previously approved fee structure while recognizing the unique opportunity provided by the Lions Club sponsorship fee to support free programming in St. Clements.

The Lions Club's \$4,000 contribution does not preclude other private sponsors from supporting public skating. Staff will continue to explore and pursue additional sponsorship opportunities at both the St. Clements Arena and the Bill Gies Recreation Complex, with the goal of expanding free or reduced-cost public skating across the Township where feasible.

3. Recommendations and Rationale

Staff recommend accepting the sponsorship fee as it provides a way to enhance the public skating program at no cost to the user, while demonstrating the value of community partnerships in supporting accessible recreation.

4. Implementation Plan

If Council approves this sponsorship fee, staff, in cooperation with the Paradise and District Lions club, will create a social media announcement as well as signage at the St. Clements Arena.

Township Strategic Plan Alignment

Adopt a full-life-cycle approach to planning and providing community services that considers leisure, education, transportation, and accommodation. Bring in expertise from local institutions to participate in the identification and development of solutions.

Financial Implications

The \$4,000 sponsorship fee from the Paradise and District Lions Club will be applied directly to arena operating costs associated with public skating at the St. Clements Arena. This funding will replace revenue that would otherwise have been collected through admission fees, resulting in no net loss to the Township while providing free programming for the community.

Other Departments/Agency Comments

n/a

Legal Considerations

n/a

Attachments

Letter from Paradise and District Lions Club

Previous Reports on this Topic

n/a

Reviewed by

Senior Management Team

Approved by

Rik Louwagie, Chief Administrative Officer



Paradise & District Lions Club
P.O Box 129
St. Clements, ON
N0B 2M0

September 15, 2025

Township of Wellesley
4639 Lobsinger Line,
St. Clements, Ontario
N0B 2M0

Re: Public Skating Sponsorship
St. Clements Arena

Mayor Joseph Nowak
Members of Council
Rik Louwagie, Chief Administrative Officer

The Paradise & District Lions Club has a longstanding tradition of serving our local community through various initiatives. One of the club's valued contributions has been the support of public skating at the St. Clements Arena, allowing residents to enjoy free skating sessions.

Previously, the Paradise & District Lions Club partnered with the Township of Wellesley to fund public skating at the St. Clements Arena. This arrangement enabled residents to skate free of charge on Sundays during a designated time slot, however, recent municipal policy changes have led to the discontinuation of this funding arrangement. The new policies require outside groups wishing to rent ice time to go through a billing process for the one and a half hour skating period.

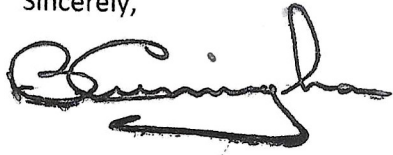
As a community-oriented organization, the Paradise & District Lions Club values opportunities to give back, recognizing the ongoing support received from residents. Free skating has provided a positive activity for youth and families, and the club remains committed to fostering such opportunities.

Alternatively, in response to the recent changes, the Paradise & District Lions Club proposes a sponsorship and donation of \$4,000.00 to support public skating at the St. Clements Arena. It is suggested that Township staff, with Council's approval, allocate this amount to offer sponsored, fee-free public skating sessions.

Our club also welcomes other community sponsors, individuals or groups, to join in supporting these free skate periods should they choose to do so.

The Paradise & District Lions Club looks forward to collaborating with the Township of Wellesley to ensure continued access to public skating for all community members.

Sincerely,

A handwritten signature in black ink, appearing to read "Cunningham", with a stylized flourish at the end.

Brian Cunningham, Secretary

Paradise & District Lions Club

ADMINISTRATION & FINANCE BUDGET VARIANCE



For Period Ending 31-Aug-2025

	CURRENT	YEAR TO DATE	COMMITTED	BUDGET	VARIANCE	% USED
Revenue						
REVENUE	(32,887.37)	(9,343,131.80)	0.00	(10,145,838.00)	-802,706.20	92.09
Total Revenue	(32,887.37)	(9,343,131.80)	0.00	(10,145,838.00)	-802,706.20	92.09
Expense						
COUNCIL EXPENDITURES	31,037.20	284,069.44	0.00	427,122.00	143,052.56	66.51
ADMINSTRATION EXPENDITURES	32,825.07	325,664.97	27.98	578,323.00	252,630.05	56.31
FINANCE EXPENDITURES	163,963.28	599,773.70	0.00	807,959.00	208,185.30	74.23
TRANSFER TO RESERVES	0.00	199,774.00	0.00	200,774.00	1,000.00	99.50
IT EXPENDITURES	4,403.16	190,264.79	0.00	303,239.00	112,974.21	62.74
HISTORICAL SOCIETY EXPENDITURE	603.84	4,256.89	0.00	0.00	-4,256.89	0.00
Total Expense	232,832.55	1,603,803.79	27.98	2,317,417.00	713,585.23	69.21

TOWNSHIP OF WELLESLEY
ADMINISTRATION BUILDING

For Period Ending 31-Aug-2025



	CURRENT	YEAR TO DATE	COMMITTED	BUDGET	VARIANCE	% USED
Expense						
ADMIN BUILDING EXPENDITURES	2,431.26	20,991.93	0.00	39,600.00	18,608.07	53.01
Total Expense	2,431.26	20,991.93	0.00	39,600.00	18,608.07	53.01

BUILDING DEPARTMENT BUDGET VARIANCE

For Period Ending 31-Aug-2025



	CURRENT	YEAR TO DATE	COMMITTED	BUDGET	VARIANCE	% USED
Revenue						
REVENUE	(11,947.49)	(339,827.01)	0.00	(557,327.00)	-217,499.99	60.97
Total Revenue	(11,947.49)	(339,827.01)	0.00	(557,327.00)	-217,499.99	60.97
Expense						
EXPENDITURES	32,524.49	306,852.47	0.00	557,327.00	250,474.53	55.06
Total Expense	32,524.49	306,852.47	0.00	557,327.00	250,474.53	55.06

BYLAW AND ANIMAL CONTROL BUDGET VARIANCE



For Period Ending 31-Aug-2025

	CURRENT	YEAR TO DATE	COMMITTED	BUDGET	VARIANCE	% USED
Revenue						
BYLAW REVENUE	0.00	(1,190.00)	0.00	(7,000.00)	-5,810.00	17.00
ANIMAL CONTROL REVENUE	(66.50)	(49,015.65)	0.00	(52,100.00)	-3,084.35	94.08
Total Revenue	(66.50)	(50,205.65)	0.00	(59,100.00)	-8,894.35	84.95
Expense						
BYLAW EXPENDITURE	71.40	38,898.54	0.00	51,908.00	13,009.46	74.94
ANIMAL CONTROL EXPENDITURE	0.00	5,057.02	0.00	4,750.00	-307.02	106.46
Total Expense	71.40	43,955.56	0.00	56,658.00	12,702.44	77.58

OVERALL OPERATING BUDGET VARIANCE RPRT

For Period Ending 31-Aug-2025



	CURRENT	YEAR TO DATE	COMMITTED	BUDGET	VARIANCE	% USED
Revenue						
Revenue	(11,729.52)	(8,154,186.74)	0.00	(7,983,099.00)	171,087.74	102.14
Total Revenue	(11,729.52)	(8,154,186.74)	0.00	(7,983,099.00)	171,087.74	102.14
Expense						
Expenditures	817,359.84	8,727,484.75	12,635.73	12,301,515.00	3,561,394.52	70.95
Total Expense	817,359.84	8,727,484.75	12,635.73	12,301,515.00	3,561,394.52	70.95

TOWNSHIP OF WELLESLEY
COUNCIL CHAMBERS & CEMETERIES



For Period Ending 31-Aug-2025

	CURRENT	YEAR TO DATE	COMMITTED	BUDGET	VARIANCE	% USED
Revenue						
CEMETERY REVENUE	0.00	0.00	0.00	(560.00)	-560.00	0.00
Total Revenue	0.00	0.00	0.00	(560.00)	-560.00	0.00
Expense						
CEMETERY EXPENDITURE	724.93	2,356.02	0.00	6,200.00	3,843.98	38.00
COUNCIL CHAMBERS BUILDING EXPENDITURES	524.60	3,488.28	0.00	9,071.00	5,582.72	38.46
Total Expense	1,249.53	5,844.30	0.00	15,271.00	9,426.70	38.27

FIRE DEPARTMENT BUDGET VARIANCE



For Period Ending 31-Aug-2025

	CURRENT	YEAR TO DATE	COMMITTED	BUDGET	VARIANCE	% USED
Revenue						
REVENUE FIRE DEPARTMENT	(4,510.00)	(32,900.00)	0.00	(97,009.00)	-64,109.00	33.91
Total Revenue	(4,510.00)	(32,900.00)	0.00	(97,009.00)	-64,109.00	33.91
Expense						
EXPENDITURE FIRE DEPARTMENT	54,824.32	1,104,721.47	6,900.00	1,509,716.00	398,094.53	73.17
FA1 LINWOOD EXPENSE	4,203.35	27,482.36	1,091.66	28,142.00	-432.02	97.66
FA2 ST CLEMENTS EXPENSE	4,121.81	33,001.82	1,091.67	74,406.00	40,312.51	44.35
FA3 WELLESLEY EXPENSE	2,773.56	26,636.79	1,091.67	28,850.00	1,121.54	92.33
EMO EXPENSE	102.39	1,984.21	0.00	5,200.00	3,215.79	38.16
Total Expense	66,025.43	1,193,826.65	10,175.00	1,646,314.00	442,312.35	72.52

LIBRARIES

For Period Ending 31-Aug-2025



	CURRENT	YEAR TO DATE	COMMITTED	BUDGET	VARIANCE	% USED
Revenue						
LIBRARY REVENUE	0.00	0.00	0.00	(20,000.00)	-20,000.00	0.00
Total Revenue	0.00	0.00	0.00	(20,000.00)	-20,000.00	0.00
Expense						
LIBRARY EXPENDITURES	2,546.00	11,076.42	0.00	19,550.00	8,473.58	56.66
Total Expense	2,546.00	11,076.42	0.00	19,550.00	8,473.58	56.66

TOWNSHIP OF WELLESLEY
PLANNING BUDGET VARIANCE



For Period Ending 31-Aug-2025

	CURRENT	YEAR TO DATE	COMMITTED	BUDGET	VARIANCE	% USED
Revenue						
REVENUE	(420.00)	(49,483.00)	0.00	(160,950.00)	-111,467.00	30.74
Total Revenue	(420.00)	(49,483.00)	0.00	(160,950.00)	-111,467.00	30.74
Expense						
EXPENDITURE	29,788.87	260,694.58	0.00	452,636.00	191,941.42	57.59
ECONOMIC DEVELOPMENT	0.00	20,000.00	0.00	20,000.00	0.00	100.00
Total Expense	29,788.87	280,694.58	0.00	472,636.00	191,941.42	59.39

PUBLIC WORKS BUDGET VARIANCE



For Period Ending 31-Aug-2025

	CURRENT	YEAR TO DATE	COMMITTED	BUDGET	VARIANCE	% USED
Revenue						
PUBLIC WORKS REVENUE	(7,218.64)	(67,106.97)	0.00	(160,000.00)	-92,893.03	41.94
Total Revenue	(7,218.64)	(67,106.97)	0.00	(160,000.00)	-92,893.03	41.94
Expense						
PUBLIC WORKS EXPENDITURE	194,554.38	2,997,651.13	0.00	3,839,659.00	842,007.87	78.07
Total Expense	194,554.38	2,997,651.13	0.00	3,839,659.00	842,007.87	78.07

RECREATION DEPT BUDGET VARIANCE



For Period Ending 31-Aug-2025

	CURRENT	YEAR TO DATE	COMMITTED	BUDGET	VARIANCE	% USED
Revenue						
RECREATION REVENUE	(40,676.77)	(418,450.03)	0.00	(778,330.00)	-359,879.97	53.76
ST CLEMENTS REVENUE	(6,155.17)	(149,181.43)	0.00	(277,700.00)	-128,518.57	53.72
WELLESLEY REVENUE	(971.85)	(11,051.85)	0.00	(14,200.00)	-3,148.15	77.83
LINWOOD REVENUE	(3,571.96)	(27,411.18)	0.00	(41,000.00)	-13,588.82	66.86
HAWKESVILLE REVENUE	(734.00)	(3,190.00)	0.00	(9,500.00)	-6,310.00	33.58
Total Revenue	(52,109.75)	(609,284.49)	0.00	(1,120,730.00)	-511,445.51	54.36
Expense						
RECREATION EXPENDITURES	223,906.66	2,098,943.94	0.00	3,066,743.00	967,799.06	68.44
ST CLEMENTS EXPENDITURES	11,708.10	94,373.48	1,897.75	162,690.00	66,418.77	58.01
WELLESLEY EXPENDITURES	6,434.30	36,733.23	535.00	62,950.00	25,681.77	58.35
LINWOOD EXPENDITURES	8,900.09	38,882.88	0.00	48,030.00	9,147.12	80.96
HAWKESVILLE EXPENDITURES	3,937.98	11,607.65	0.00	16,670.00	5,062.35	69.63
Total Expense	254,887.13	2,280,541.18	2,432.75	3,357,083.00	1,074,109.07	67.93

CORPORATION OF THE TOWNSHIP OF WELLESLEY

BY-LAW NUMBER 25/2025

**BEING A BY-LAW FOR THE APPOINTMENT OF MUNICIPAL OFFICERS FOR
THE CORPORATION OF THE TOWNSHIP OF WELLESLEY**

(Acting Municipal Clerk)

WHEREAS the Municipal Act, 2001, S.O. 2001, c. 25, Section 228(1) provides that Council shall appoint a Clerk for the Municipality whose duty it is,

- (a) to record, without note or comment, all resolutions, decisions and other proceedings of the council;
- (b) if required by any member present at a vote, to record the name and vote of every member voting on any matter or question;
- (c) to keep the originals or copies of all by-laws and of all minutes of the proceedings of the council;
- (d) to perform the other duties required under this Act or under any other Act; and
- (e) to perform such other duties as are assigned by the municipality.

AND WHEREAS that Ms. Grace Kosch, Clerk has retired effective September 30, 2025;

AND WHEREAS the Municipal Act, 2001, S.O. 2001, c. 25, Section 227(c) provides that it is the role of the officers and employees of a municipality to carry out their duties required under the Act and other duties as assigned by the municipality;

NOW THEREFORE the Council of The Corporation of the Township of Wellesley hereby enacts as follows:

1. That Amy Harron be appointed as Acting Municipal Clerk for The Corporation of the Township of Wellesley effective September 30, 2025.
2. That Amy Harron will continue to perform the duties of Lottery Licensing Officer.
3. That By-law 13/2022, being a By-law to appoint Amy Harron as Deputy Clerk be suspended.
4. That By-law 50/2012 be repealed.
5. Where the provisions of any other By-law, resolution or action of Council are inconsistent with the provisions of this By-law, the provisions of this By-law shall prevail.
6. This By-law shall come into force and effect on September 30, 2025.

Read a first and second time this 30th day of September, 2025.

Mayor, Joe Nowak

Deputy Clerk, Amy Harron

Read a third and final time and passed this 30th day of September, 2025.

Mayor, Joe Nowak

Deputy Clerk, Amy Harron

CORPORATION OF THE TOWNSHIP OF WELLESLEY

BY-LAW NUMBER 26/2025

BEING A BY-LAW TO CONFIRM ALL ACTIONS AND PROCEEDINGS OF COUNCIL

WHEREAS Section 8 of the Municipal Act, S.O. 2001, c.25 and amendments thereto provides that a municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under the Municipal Act or any other Act; and

WHEREAS Subsection 2 of Section 11 of the Municipal Act, S.O. 2001, c.25 and amendments thereto provides that a lower-tier municipality and an upper-tier municipality may pass by-laws respecting matters within the spheres of jurisdiction described in the Table to Subsection 2 subject to certain provisions; and

WHEREAS Section 5 of the Municipal Act, S.O. 2001, c.25 and amendments thereto provides that a municipal power, including a municipality's capacity, rights, powers and privileges under Section 8 shall be exercised by its council and by by-law unless the municipality is specifically authorized to do otherwise; and

WHEREAS the Council of the Corporation of the Township of Wellesley deems it expedient to confirm its actions and proceedings;

NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE TOWNSHIP OF WELLESLEY hereby enacts as follows:

1. That all actions and proceedings of the Council of the Corporation of the Township of Wellesley taken at its meeting held on the 30th day of September, 2025 be confirmed as actions for which the municipality has the capacity, rights, powers and privileges of a natural person.
2. That all actions and proceedings of the Council of the Corporation of the Township of Wellesley taken at its meeting held on the 30th day of September, 2025 be confirmed as being matters within the spheres of jurisdiction described in Subsection 2 of Section 11 of the Municipal Act, S.O. 2001, c.25 and amendments thereto.
3. That all actions and proceedings of the Council of the Corporation of the Township of Wellesley taken at its meeting held on the 30th day of September, 2025 except those taken by by-law and those required by by-law to be done by resolution are hereby sanctioned, ratified and confirmed as though set out within and forming part of this by-law.
4. That this by-law shall come into force and take effect as of the final passing thereof.

Read a first and second time this 30th day of September 2025.

Read a third and final time and passed this 30th day of September 2025.

Mayor Joe Nowak

Deputy Clerk, Amy Harron